

## Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Karen Packard				
Position:	Trustee				
Reporting Period:	December 2017				
	Meals, Accommodation, & Travel	Hosting and Working Sessions	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual			72.57	\$ 72.57	\$ 240.72
Paid by NLSD		728.57		\$ 728.57	\$ 728.57
Total	\$ -	\$ 728.57	\$ 72.57	\$ 801.14	\$ 969.29
Notes:	There are 3 vehicles available to all trustees. Expenses above do not include total board shared vehicle expenses of \$2430.08 Any reimbursements for fuel and vehicle expenses are included here.				

### Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.54/km.

### Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

### Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

**Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.**

**All expenses shown net of GST rebate.**

### NORTHERN LIGHTS PUBLIC SCHOOLS BOARD MEMBER COMPENSATION FORM

NAME: Karen Packard Trustee Month December Year 2017

Date	Description of Activity	Half Day Rate <small>(281-07-01)</small> \$100.00 + \$26.00 Chair (Less than 4 hours including travel)	Full Day Rate <small>(281-07-01)</small> \$200.00 (More than 4 hours including travel)	Extended Day Rate <small>(281-07-01)</small> \$300.00 (More than 8 hours including travel)	Prep. Time <small>(282-07-01)</small> \$100.00	Mileage Travel Allow. \$0.54/km when in their own vehicle up to 5000 kms \$0.48/km after 5000 kms \$0.25/km if division vehicle available	Overnight Allowance <small>(462-07-01)</small> \$125 or Actual or \$50	Meals <small>(462-07-01)</small> B - \$15.00 L - \$15.00 D - \$25.00	Misc. (Parking, Taxi, Phone, Internet, Flights, etc.)	Total
	HONORARIA									\$ 706.00
	ALLOWANCE									\$ 148.00
	COMM ALLOWANCE								\$ 75.00	\$ 75.00
Dec-05	Recognition Committee Wrapping	\$ 100.00								\$ 100.00
Dec-10	AETE Christmas Reception	\$ 100.00								\$ 100.00
Dec-13	Board Meeting LLB			\$ 300.00	\$ 100.00					\$ 400.00
										\$ -
										\$ -
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<b>TOTALS</b>		<b>\$ 200.00</b>	<b>\$ -</b>	<b>\$ 300.00</b>	<b>\$ 100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75.00</b>	<b>\$ 1,529.00</b>

Signature:

Payment Approved:

KMS on Claim

KMS To Date

**Grand Total**

**\$ 1,529.00**

<b>PAYROLL - Grand Totals</b>	
1-281-07-01-65	\$ 500.00
1-282-07-01-65	\$ 100.00
1-283-07-01-65	\$ 706.00
1-284-07-01-65 (Benefit Allowance)	\$ 148.00
<b>TOTAL</b>	<b>\$ 1,454.00</b>

<b>ACCOUNTS PAYABLE</b>	
1-461-07-01-65 (mileage)	\$ -
1-462-07-01-65 (accommodations)	\$ -
1-462-07-01-65 (subsistence)	\$ -
1-454-07-01-65 (Misc.)	\$ 75.00
<b>TOTAL</b>	<b>\$ 75.00</b>