

## Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Garry Kissel				
Position:	Trustee				
Reporting Period:	November 2017				
	Meals, Accommodation, & Travel	Hosting and Working Sessions	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual	527.85		72.57	\$ 600.42	\$ 915.23
Paid by NLSD				\$ -	\$ -
Total	\$ 527.85	\$ -	\$ 72.57	\$ 600.42	\$ 915.23
Notes:	There are 3 vehicles available to all trustees. Expenses above do not include total board shared vehicle expenses of \$2597.39. Any reimbursements for fuel and vehicle expenses are included here.				

### Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.54/km.

### Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.


### Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

**Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.**

**All expenses shown net of GST rebate.**



Mr Garry Kissel  



Room Number : 1605  
 Arrival Date : 11-19-17  
 Departure Date : 11-21-17  
 Page : 1 of 1  
 Folio Number : 483438  
 Confirmation : 19291901  
 Cashier : 374

**INVOICE**

Company Name : Provincial Government\*

GST No: 121767065 RT 0001

11-21-17

Date	Description	Charges	Credits
11-19-17	Government Rates	139.00	
11-19-17	Room D.M.F.	4.17	
11-19-17	Room Alberta Tourism Levy	5.73	
11-19-17	Room GST	7.16	
11-19-17	Daily Parking Self	31.00	
11-20-17	Government Rates	139.00	
11-20-17	Room D.M.F.	4.17	
11-20-17	Room Alberta Tourism Levy	5.73	
11-20-17	Room GST	7.16	
11-20-17	Daily Parking Self	31.00	
11-21-17	Mastercard <span style="float:right">XXXXXXXXXXXX  XXXX</span>		374.12
<b>Total</b>		<b>374.12</b>	<b>374.12</b>

**Balance 0.00 CAD**

Room GST 14.32  
 F&B GST 0.00  
 Misc GST 2.95  
 Total 17.27

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Sutton Place Hotel and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

Guest Signature: Garry Kissel

A MEMBER OF THE SUTTON PLACE HOTELS GROUP - CHICAGO, EDMONTON, TORONTO, VANCOUVER

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