

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Mandi Skogen				
Position:	Trustee				
Reporting Period:	May 2014				
	Meals, Accommodation, & Travel	Hosting and Working Sessions	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual	348.34	-	-	\$ 348.34	\$ 2,258.14
Paid by NLSD	-	-	-	\$ -	\$ 893.90
Total	\$ 348.34	\$ -	\$ -	\$ 348.34	\$ 3,152.04
Notes:	There are 3 vehicles available to all trustees. Expenses above do not include total board shared vehicle expenses of \$1864.28. Any reimbursements for fuel and vehicle expenses are included here.				

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$12.50, Lunch \$12.50, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.52/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

**NORTHERN LIGHTS SCHOOL DIVISION NO. 69
BOARD MEMBER COMPENSATION FORM**

NAME: Mandi Skogen

Month May Year 2014

Date	Description of Activity	Half Day Rate (281-07-01) \$86.25 + \$26.15 Chair (Less than 4 hours including travel)	Full Day Rate (281-07-01) \$172.50 (More than 4 hours including travel)	Extended Day Rate (281-07-01) \$258.75 (More than 8 hours including travel)	Prep. Time (282-07-01) \$86.25	Mileage Travel Allow. \$0.54/km when in their own vehicle up to 5000 kms \$0.48/km after 5000 kms \$0.25/km if division vehicle available	Overnight Allowance (462-07-01) \$125 or Actual or \$50	Meals (462-07-01) B - \$15.00 L - \$15.00 D - \$25.00	Misc. (Parking, Taxi, Phone, Internet, Flights, etc.)	Total
	HONORARIA									\$ 522.70 ✓
	ALLOWANCE									\$ 134.10 ✓
05-May	TBLC Meeting LLB		\$ 198.65							\$ 198.65 ✓
07-May	Board Mtg LLB			\$ 258.75	\$ 86.25	\$ 144.00				\$ 489.00 ✓
09-May	Decorating Staff Recog	\$ 86.25				\$ 84.00				\$ 170.25 ✓
10-May	Staff Recog Glendon		\$ 172.50			\$ 84.00				\$ 256.50 ✓
21-May	Board Mtg BV		\$ 172.50		\$ 86.25	\$ 48.00				\$ 306.75 ✓
21-May	Reimburse Mandi for Decorations bought for Staff Recognition Event								\$ 753.25	\$ 753.25 ✓
										\$ -
										\$ -
										\$ -
TOTALS		\$ 86.25	\$ 543.65	\$ 258.75	\$ 172.50	\$ 360.00	\$ -	\$ -	\$ 753.25	\$ 2,831.20 ✓

Signature: Mandi Skogen

Payment Approved: [Signature]

KMS on Claim

KMS To Date

POSTED BATCH No.

201610

PAYROLL	
1-281-07-01-67	\$ 888.65 ✓
1-282-07-01-67	\$ 172.50 ✓
1-283-07-01-67	\$ 522.70 ✓
1-284-07-01-67 (Benefit Allowance)	\$ 134.10 ✓
TOTAL	\$ 1,717.95 ✓

ACCOUNTS PAYABLE	Vendor #	
1-461-07-01-67 (mileage)	n-14	\$ 360.00 ✓
1-462-07-01-67 (accomodations)		\$ -
1-462-07-01-67 (subsistence)		\$ -
(misc.) 1610 070760		\$ 753.25 ✓
TOTAL	bd strech	\$ 1,113.25 ✓

Grand Total \$ 2,831.20 ✓

May 2, 2014

Sold to Mandi Skogen:

33 Vases and 2 large buckets of decorative stones.

Cost: \$160.00

Paid Cash to Kirsten Gaucher

ABOVE + BEYOND/GD
5308-50 AVE
COLD LAKE, ALBERTA
T9M 1P2
(780)594-3330

05-09-2014 MC #:0000

PLANTS *225.00T1
*11.25T1

TOTAL *236.25
CHARGE *236.25

PM 1-41 0042

HAVE A NICE DAY
PLEASE COME AGAIN

ABOVE AND BEYOND
5308-50TH AVE
COLD LAKE, AB T9M1P2
7806392049

Merchant ID: 87469330013
Term ID: 001

Ref #: 033

Sale

XXXXXXXXXX
VISA

Entry Method: Chip

05/09/14

14:04:21

Inv #: 000033

Appr Code: 033644

Apprvd

Batch#: 000033

Total:

\$ 236.25

By entering a verified PIN, cardholder
agrees to pay issuer such total in
accordance with issuer's agreement with
cardholder (Merchant agreement if credit
voucher).

Retain this copy for statement
verification.

Application Label: VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 00 00
TSI: F8 00

Customer Copy

ABOVE AND BEYOND
5308-50TH AVE
COLD LAKE, AB T9M1P2
7806392049

Merchant ID: 87469330013
Term ID: 001

Ref #: 003

Sale

XXXXXXXXXX

VISA

Entry Method: Chip

04/24/14

10:29:36

Inv #: 000003

Appr Code: 086707

Apprvd

Batch#: 000020

Total:

\$ 236.25

By entering a verified PIN, cardholder
agrees to pay issuer such total in
accordance with issuer's agreement with
cardholder (Merchant agreement if credit
voucher).

Retain this copy for statement
verification.

Application Label: VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 00 00
TSI: F8 00

Customer Copy

ABOVE + BEYOND/GD
5308-50 AVE
COLD LAKE, ALBERTA
T9M 1P2
(780)594-3330

04-24-2014 MC #:0000

PLANTS *225.00T1
*11.25T1

TOTAL *236.25
AMOUNT *236.25
CHANGE *0.00

AM10-07 0004

HAVE A NICE DAY
PLEASE COME AGAIN

Severed under FOIP -
Section 40 (Personal
Information)

CREDIT RETURN ONLY

Severed
under FOIP
- Section 40
(Personal
Information)

Transaction Receipt/Releve De Transaction

DOLLAR STORE PLUS
#1 4802 43RD AVENUE
COLD LAKE, ALBERTA
(780)594-3133

MERCHANT ID: 4861970B

SALE

VISA ENTRY METHOD: CHIP

DATE: 2014/05/09 TIME: 16:21:26

INV#: 002663180 APPR CODE: 038292
RETRIEVAL #: 0021

AMOUNT CAD\$ 120.75
=====
TOTAL CAD\$ 120.75

APPROVED - THANK YOU

BY ENTERING A VERIFIED PIN, CARDHOLDER
AGREES TO PAY ISSUER SUCH TOTAL IN
ACCORDANCE WITH ISSUER'S AGREEMENT WITH
CARDHOLDER

Application Label:
VISA CREDIT
AID:A0000000031010
TVR:0080008000
TSI:F800
RESP CD:00

NO SIGNATURE REQUIRED

CardHolder Copy/Copie du titulaire

* THANK YOU FOR *
* SHOPPING AT *
* DOLLAR STORE PLUS

DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
PURPLE ROUND TABL 01117950032	10	\$2.00	\$20.00 G
PURPLE ROUND TABL 01117950032	10	\$2.00	\$20.00 G
TABLE CLOTH 01117905098	4	\$1.25	\$5.00 G
LIME GREEN TABLE 01117950037	10	\$2.00	\$20.00 G
GIFTWARE 06261513502	10	\$3.00	\$30.00 G
PARTY 01117950123	10	\$2.00	\$20.00 G

SUBTOTAL \$115.00
GOODS AND \$5.75
TOTAL \$120.75
VISA \$120.75

X _____
SIGNATURE
CHANGE DUE \$0.00

Items = 54

Receipt #: 663180
Clerk: CJ - CATHERINE
Register #: 2
Drawer #: 6
Date/Time: 05/09/2014 14:18:23


410026 631803

DOLLAR STORE PLUS
1-4802, 43AVE COLD LK
(780)594-3133
GST # 863025714
credit refund only