

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Garry Kissel				
Position:	Trustee				
Reporting Period:	November 2014				
	Meals, Accommodation, & Travel	Hosting and Working Sessions	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual	791.55	-	72.57	\$ 864.12	\$ 1,265.28
Paid by NLSD	-	-	-	\$ -	\$ -
Total	\$ 791.55	\$ -	\$ 72.57	\$ 864.12	\$ 1,265.28
Notes:	There are 3 vehicles available to all trustees. Expenses above do not include total board shared vehicle expenses of \$1700.19. Any reimbursements for fuel and vehicle expenses are included here.				

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.54/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

**NORTHERN LIGHTS SCHOOL DIVISION NO. 69
BOARD MEMBER COMPENSATION FORM**

NAME: Garry Kissel Trustee Month November Year 2014

Date	Description of Activity	Half Day Rate (281-07-01) \$100.00 + \$26.15 Chair (Less than 4 hours including travel)	Full Day Rate (281-07-01) \$200.00 (More than 4 hours including travel)	Extended Day Rate (281-07-01) \$300.00 (More than 8 hours including travel)	Prep. Time (282-07-01) \$86.25	Mileage Travel Allow. \$0.54/km when in their own vehicle up to 5000 kms \$0.48/km after 5000 kms \$0.25/km if division vehicle available	Overnight Allowance (462-07-01) \$125 or Actual or \$50	Meals (462-07-01) B - \$15.00 L - \$15.00 D - \$25.00	Misc. (Parking, Taxi, Phone, Internet, Flights, etc.)	Total
	HONORARIA									\$707.00
	ALLOWANCE									\$134.10
29-Oct	Marketing Comm Mtg + Chair	\$126.15				\$35.10		\$15.00		\$176.25
12-Nov	COW mtg		\$200.00		160.00 (BK)	\$35.10				335.10 235.10
12-Nov	Staff Recognition Mtg	\$100.00								\$100.00
16-Nov	Travel to Edm for ASBA Conf	\$100.00				\$234.90		\$25.00		\$359.90
17-Nov	ASBA Conf		\$200.00							\$200.00
17-Nov	ASBA Banquet	\$100.00								\$100.00
18-Nov	ASBA Conf		\$200.00							\$200.00
18-Nov	Travel Home from Conf	\$100.00						\$25.00		\$125.00
18-Nov	Hotel and Parking at ASBA						\$376.28			\$376.28
26-Nov	Reg Board Mtg		\$200.00		\$100.00	\$35.10				\$335.10
27-Nov	TBLC Mtg	\$100.00				\$35.10				\$135.10
30-Nov	November Internet								\$75.00	\$75.00
										\$-00
										\$-00
										\$-00
TOTALS		\$626.15	\$800.00	\$-00	\$100.00	\$375.30	\$376.28	\$65.00	\$75.00	\$3,258.83

Signature: Garry Kissel

\$200.00 (BK) Payment Approved: Maurice Richard \$3358.83 (BK)

PAYROLL - Grand Totals	
1-281-07-01-71	\$1,426.15
1-282-07-01-71	\$100.00
1-283-07-01-71	\$707.00
1-284-07-01-71 (Benefit Allowance)	\$134.10
TOTAL	\$2,367.25

ACCOUNTS PAYABLE Vendor #8015	
1-461-07-01-71 (Mileage)	\$375.30
1-462-07-01-71 (accommodations)	\$376.28
1-462-07-01-71 (subsistence)	\$65.00
Misc. 454	\$75.00
TOTAL	\$891.58

201512

17.39

41.93

KMS on Claim

KMS To Date

Grand Total

\$3,258.83

(BK) 3358.83



The Sutton Place Hotel

Mr Garry Kissel
Canada

Room Number : 1604
Arrival Date : 11-16-14
Departure Date : 11-18-14
Page : 1 of 1
Folio Number : 376255
Confirmation : 18019080
Cashier : 315

INFORMATION INVOICE

GST No: 121767065 RT 0001 11-18-14

Date	Description	Charges	Credits
11-16-14	Promotional Rate	140.12	
11-16-14	Room Alberta Tourism Levy	5.60	
11-16-14	Room D.M.F.	4.20	
11-16-14	Room GST	7.01	
11-16-14	Room D.M.F. GST	0.21	
11-16-14	Daily Parking Self	31.00	
11-17-14	Promotional Rate	140.12	
11-17-14	Room Alberta Tourism Levy	5.60	
11-17-14	Room D.M.F.	4.20	
11-17-14	Room GST	7.01	
11-17-14	Room D.M.F. GST	0.21	
11-17-14	Daily Parking Self	31.00	
11-18-14	Mastercard	XXXXXXXXXXXX [REDACTED] XXXX	376.28

Total 376.28 376.28

Balance 0.00 CAD

Room GST	14.02
F&B GST	0.00
Misc GST	3.37
Total	17.39

Severd under FOIP -
Section 40 (Personal
Information)

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Sutton Place Hotel and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

Guest Signature: _____

A MEMBER OF THE SUTTON PLACE HOTELS GROUP - CHICAGO, EDMONTON, TORONTO, VANCOUVER

10235-101 Street, Edmonton, AB Canada T5J 3E9 Tel 780.428.7111 * Fax 780.441.3098 * 1.866.3.SUTTON (1.866.378.8866)
email: info_edmonton@suttonplace.com website: www.edmonton.suttonplace.com