

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

| | | | | | |
|------------------------|---|------------------------------------|--|-----------|-----------------------|
| Name: | Mandi Skogen | | | | |
| Position: | Trustee | | | | |
| Reporting Period: | October 2016 | | | | |
| | Meals, Accommodation, & Travel | Hosting and Working Sessions | Goods, Supplies and Other Expenses | Total | Year To Date Total |
| Expenses Incurred: | | | | | |
| Paid by the individual | 387.75 | | 72.57 | \$ 460.32 | \$ 971.28 |
| Paid by NLSD | 161.86 | | | \$ 161.86 | \$ 161.86 |
| Total | \$ 549.61 | \$ - | \$ 72.57 | \$ 622.18 | \$ 1,133.14 |
| Notes: | There are 3 vehicles available to all trustees. Expenses above do not include total board shared vehicle expenses of \$1557.92. Any reimbursements for fuel and vehicle expenses are included here. | | | | |

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.54/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

**NORTHERN LIGHTS SCHOOL DIVISION NO. 69
BOARD MEMBER COMPENSATION FORM**

NAME: Mandi Skogen

Chairperson

Month

November

Year

2016

| Date | Description of Activity | Half Day Rate (281-07-01) \$99.79 + \$26.09 Chair (Less than 4 hours including travel) | Full Day Rate (281-07-01) \$199.58 (More than 4 hours including travel) | Extended Day Rate (281-07-01) \$299.37 (More than 8 hours including travel) | Prep. Time (282-07-01) \$99.79 | Mileage Travel Allow. \$0.54/km when in their own vehicle up to 5000 kms \$0.48/km after 5000 kms \$0.25/km if division vehicle available | Overnight Allowance (462-07-01) \$125 or Actual or \$50 | Meals (462-07-01) B - \$15.00 L - \$15.00 D - \$25.00 | Misc. (Parking, Taxi, Phone, Internet, Flights, etc.) | Total |
|---------------|-------------------------|---|--|---|--------------------------------------|--|---|---|---|--------------------|
| | HONORARIA | | | | | | | | | \$ 1,411.01 |
| | ALLOWANCE | | | | | | | | | \$ 146.50 |
| | COMM ALLOWANCE | | | | | | | | | \$ 75.00 |
| 01-Oct | BCHS Awards | \$ 99.79 | | | | \$ 27.50 | | | | \$ 127.29 |
| 06-Oct | VC Mtg in BV | \$ 99.79 | | | | | | | | \$ 99.79 |
| 11-Oct | Recognition Com Mtg BV | \$ 99.79 | | | | \$ 27.50 | | | | \$ 127.29 |
| 12-Oct | Board Mtg BV | | | \$ 299.37 | \$ 99.79 | | | | | \$ 399.16 |
| 14-Oct | CLES Grand Opening | | \$ 199.58 | | | | | | | \$ 199.58 |
| 14-Oct | Chamber Event BV | \$ 99.79 | | | | | | | | \$ 99.79 |
| 18-Oct | Tvl to Edmonton | \$ 99.79 | | | | | | \$ 25.00 | | \$ 124.79 |
| 19-Oct | PSBAA | | | \$ 299.37 | | | | | | \$ 299.37 |
| 20-Oct | PSBAA | | | \$ 299.37 | | | | | | \$ 299.37 |
| 21-Oct | PSBAA & Tvl to CL | | | \$ 299.37 | | | | | | \$ 299.37 |
| 22-Oct | CNRL Event | \$ 99.79 | | | | \$ 27.50 | | | | \$ 127.29 |
| 24-Oct | Board Mtg BV | | \$ 199.58 | | \$ 99.79 | | | | | \$ 299.37 |
| 27-Oct | Tvl to Edmonton | \$ 99.79 | | | | | | | | \$ 99.79 |
| 28-Oct | Zone 2/3 & Tvl to CL | | | \$ 299.37 | | \$ 292.80 | | | | \$ 592.17 |
| TOTALS | | \$ 698.53 | \$ 399.16 | \$ 1,496.85 | \$ 199.58 | \$ 375.30 | \$ - | \$ 25.00 | \$ | \$ 4,826.93 |

Signature: Mandi Skogen

Payment Approved: [Signature]

| PAYROLL - Grand Totals | |
|------------------------------------|--------------------|
| L-281-07-01-67 | \$ 2,594.54 |
| L-282-07-01-67 | \$ 199.58 |
| L-283-07-01-67 | \$ 1,411.01 |
| L-284-07-01-67 (Benefit Allowance) | \$ 146.50 |
| TOTAL | \$ 4,351.63 |

| ACCOUNTS PAYABLE | |
|---------------------------------|------------------|
| 1-461-07-01-67 (mileage) | \$ 375.30 |
| 1-462-07-01-67 (accommodations) | \$ - |
| 1-462-07-01-67 (subsistence) | \$ 25.00 |
| 1-454-07-01-67 (Misc.) | \$ 75.00 |
| TOTAL | \$ 400.30 |

KMS on Claim
940

KMS To Date
6011

Grand Total

\$ 4,751.93
4826.93

475.30