

## POLICY 9

---

### BOARD REPRESENTATIVES

In response to requests from external organizations or agencies, the Board will give consideration to naming representatives to various external Boards or committees. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the Board and other organizations.

Cooperative committees shall function within the terms of reference determined by the Committee and approved by both parties. The Superintendent may appoint resource personnel to work with representatives and shall determine roles, responsibilities and reporting requirements of resource personnel.

The following organizations will have Board representation as identified at the Organizational Meeting:

#### 1. ASBA Zone 2/3

##### 1.1 Purpose

- ◆ Represent the Board at meetings of ASBA Zone 2/3

##### 1.2 Powers and Duties of the representative(s)

- ◆ Attend ASBA Zone 2/3 meetings
- ◆ Represent the Board's positions and interests at the Zone level
- ◆ Communicate to the Board the work of ASBA Zone 2/3
- ◆ One member shall be designated as the voting representative

##### 1.3 Membership

- ◆ Board Chair or designate
- ◆ One trustee

##### 1.4 Meetings

- ◆ As called by ASBA Zone 2/3

#### 2. Assessment Review Board

##### 2.1 Purpose

- ◆ To review tax appeals to municipalities

##### 2.2 Powers and Duties of the representative

- ◆ To represent the public board supporters on the Assessment Review Board

- 2.3 Membership
  - ◆ One trustee
- 2.4 Meetings
  - ◆ As called by the municipality

### 3. Public School Boards' Association of Alberta

- 3.1 Purpose
  - ◆ Represent the Board at meetings of the PSBAA
- 3.2 Powers and Duties of the representative(s)
  - ◆ Attend PSBC
  - ◆ Represent the Board's positions and interests at the PSBC and PSBAA
  - ◆ Communicate to the Board the work of PSBAA
  - ◆ One member shall be designated as the voting representative
- 3.3 Membership
  - ◆ Board Chair or designate
  - ◆ One trustee
- 3.4 Meetings
  - ◆ As called by the PSBAA

### 4. Employee Assistance Committee/Healthy Living Program

- 4.1 Purpose
  - ◆ To represent the Board on the Employee Assistance Committee
- 4.2 Powers and Duties of the representative
  - ◆ Recommend actions to the Board on employee assistance issues
- 4.3 Membership
  - ◆ One trustee
  - ◆ Superintendent and/or designate(s)
- 4.4 Meetings
  - ◆ Semiannually, as convened by the Committee Chair

Legal Reference: Section 60, 61, School Act

*Revised April 24, 2013*  
*Approved June 5, 2013*